



INTERCONTINENTAL SYSTEMCERT PVT. LTD.

(Formerly Known as Indraprastha Systemcert Pvt Ltd)

QUOTATION REQUEST FORM

Initial Certification

Re- Certification

Transfer of Certification

Please complete this questionnaire and forward it to ISPL, who will then provide you with a written proposal. Any information will be treated as confidential and will not be disclosed or discussed with any third party.

Company Name			
Address			
City, Pin	Country		
Tel Number	Contact Name		
Fax Number	Position		
Web Site	E-mail		
Standard(s) to be assessed	Exclusion (If any)		
Accreditation Required	Other Information		

Scope: Please describe what activities your organisation carries out.

Please list any additional site(s) to be included in the scope of registration

Total Employees			No. of Shifts		
Employee Details	Full Time		Part Time	Full Time	Part Time
	Design			Store	
	Production			Accounts	
	Sales			Quality	
	Purchase			Others	
Approx. number of sub-contractors used on average (if applicable).	Describe the type of work subcontracted (if applicable).				
Certified in other systems	Legal and Statutory Requirements				

Audit Mode ☐ Physical/ Onsite ☐ Virtual/Remote

Quality Management System ISO 9001

Number of Sites to be Audited? ☐ Single ☐ Multiple
Is the Clause "Design & Development" included in the Scope of Organization? ☐ Yes ☐ No
Is there any process that affects the product conformity and is outsourced? ☐ Yes ☐ No
Legal Obligations if any : Yes

Environmental Management System ISO 14001

Number of Sites to be Audited? ☐ Single ☐ Multiple
Whether Initial Environmental Review (IER) available? ☐ Yes ☐ No
Whether Register of Significant Aspects / Impacts available? ☐ Yes ☐ No
Whether Legal Register available? ☐ Yes ☐ No
Whether Environmental Management Program (EMP) available? ☐ Yes ☐ No
Has EMP been implemented? ☐ Yes ☐ No Attach List of Compliance Obligations ☐ Yes ☐ No

Occupational Health & Safety System ISO 45001

Number of Sites to be Audited? ☐ Single ☐ Multiple Have you identified Key Hazards & Risks? ☐ Yes ☐ No
If yes, List of Hazardous materials any relevant legal obligations.
Personal working onsite and off-site.
Whether any Incident/ Accident in Past? ☐ Yes ☐ No
identification of the key hazards and OH&S risks associated with processes.....
the main hazardous materials used in the processes.....
any relevant legal obligations.....

Food Safety Management System ISO 22000

Number of Sites to be Audited? ☐ Single ☐ Multiple
Have you implemented HACCP Principles? ☐ Yes ☐ No
Any seasonality issues? ☐ Yes ☐ No
Total No of HACCP Studies (As per ISO/TS 22003:2013) _____ How many process lines are there in production _____
Any Prior Audits Conducted ☐ Yes ☐ No
If Yes , attach audit findings **Other Factors(Kindly Confirm No's):-**
Product Types=_____ ; Product Lines=_____ ; Product Development=_____ ; CCP=_____ ; OPRP=_____ ;
Building Area=_____ ; Infrastructure=_____ ; In House Lab Testing=_____ ; Translator Requirements=_____ ;



INTERCONTINENTAL SYSTEMCERT PVT. LTD.

(Formerly Known as Indraprastha Systemcert Pvt Ltd)

QUOTATION REQUEST FORM

Initial Certification

Re- Certification

Transfer of Certification

☐ **Information Security Management System ISO 27001**

☐ **Service Management System ISO 20000-1**

Number of Sites to be Audited?

☐ Single ☐ Multiple

Has a Statement of Applicability been compiled? ☐ Yes ☐ No

No. of user =

No. of sites =

No. of servers =

No. of Workstations (PC + Laptops) =

Any Prior Audits Conducted

☐ Yes ☐ No

If Yes , attach audit findings:.....

☐ **Energy Management System ISO 50001**

Number of Sites to be Audited? ☐ Single ☐ Multiple

Annual Energy Consumption=

Number of energy Sources=

Number of significant energy uses (SEUs) =

No of Personnel: All permanent..... Full Time....., Temporary..... and Part Time Personnel.....

the person(s) responsible for

a. procurement related to energy performance;.....

b. making major changes that affect energy performance;.....

c. developing, implementing or maintaining energy performance improvements, including objectives, energy targets and action plans;

e. developing and maintaining energy data and analysis;.....

f. planning, operating and maintaining the processes related to the SEUs including during seasonal operations (e.g. harvesting activities, hotels) as appropriate;

g. the person(s) responsible for design which affects energy performance.....

In Case of Transfer from other Certification Bodies

Certification Body Name & Accreditation

Certificate Expiry date

Last Audit Date

Attach Last Audit Report and Certificate

When you will be ready for audit?

Information related to Client Organisation

Date of the system(s) implementation

Latest Internal Audit Date

Latest MRM Date

If you hired services of any consultant/organisation

Name

Address

If already certified for any standard CAB Details

identifying confidential or sensitive information which needs special instruction (When Visit at your Place)

Is there any process that affects the product conformity and is outsourced?

☐ Yes ☐ No (If Yes, Please Describe Below)

Signature

Date

Please return this form to:

INTERCONTINENTAL SYSTEMCERT PVT. LTD.

(Formerly Known as Indraprastha Systemcert Pvt. Ltd.)

201, LSC, Jaina Tower-III, A1 Janakpuri, New Delhi-110058, India

Ph: +91 9990 477631; E-mail: isplcert@gmail.com, info@isplcert.com, Web: www.isplcert.com